



Position of Sports Inclusion Disability Officer

(1 Year Fixed Term Part-Time Contract)

JOB DESCRIPTION

Title: Sports Inclusion Disability Officer

Hours: A 20 hours per week, hours/days to be agreed with the successful candidate. The chosen candidate must be flexible, and willing to work evening and weekends. Time in lieu provided.

Office Location: c/o Motor Tax Office, Model Business Park, Model Farm Road, Cork

Reports to: Partnership Coordinator

Duration of Employment: 1 Year fixed term part-time contract.

Probation: 6 Months

1. OVERVIEW

Sport Ireland launched the National Network of Local Sports Partnerships throughout the country in 2008. Now with full national coverage, the Local Sports Partnership structure aims to promote participation in sport and physical activity at a local level. Located within many of these Local Sports Partnerships is a local Sports Inclusion Disability Officer whose main aim is to increase sport and physical activity opportunities for people with disabilities.

2. JOB PURPOSE

The Sports Inclusion Disability Officer (SIDO) will work in a coordinating capacity with all relevant stakeholders to increase and sustain participation opportunities for people with disabilities. The part-time SIDO will work in conjunction with the current Sport Inclusion Disability Officer in a job-sharing capacity with Cork LSP for the coordination and management of sport inclusive programming across Cork.

The SIDO will be responsible to the Partnership Coordinator of Cork Local Sports Partnership CLG in delivering this role.

3. SPECIFIC AREA OF RESPONSIBILITY

Specific tasks of the SIDO will be determined locally having regard to the overall job purpose (as set out above) and with reference to any particular issues, challenges and priorities identified in the sports strategy for the area. The following represents an indicative list from which the SIDO tasks may be drawn depending on the above factors.

Communication/Awareness/Building Relationships

- Ability to demonstrate relevant marketing experience in the tools and strategies used to develop public campaigns from concept to execution.
- Supporting the local and national sports disability network encouraging co-operation and collaboration with service providers, sports organisations, voluntary organisations, and other key stakeholders in the disability sector.
- Promoting the participation of people with disabilities in sport and physical activity.
- Liaising with local special education needs officers (SENO) regarding provision for PE/physical activity at school.
- Promoting awareness of issues around disability and the importance of physical activity for people with disabilities through media and other communications channels,
- Maintain and update sections on organisation website/social media platforms re programmes, events, and other issues in sport.
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Training & Development

- Facilitating and promoting the implementation of the national standardised training and education framework in collaboration with Active Disability Ireland.
- Liaising with Active Disability Ireland and national standards to provide recommendations for improving accessibility of sports facilities and access to services to encourage greater participation for people with a disability in sport and physical activity.
- Coordinating events, taster sessions, etc. including any follow-up links with local clubs, groups, schools etc.
- Assisting with the set-up of new clubs or activities for people with disabilities.
- Promote and support people with a disability becoming coaches, instructors etc.

Developing Links

- Link with identified local and national stakeholders and partners around current needs, potential programmes and facilitating increased participation and support.
- Link with volunteer networks to assist people with a disability to be active.
- Link with the national network of Sports Inclusion Disability Officers in sharing information and support.

4. EDUCATION AND TRAINING:

Each candidate must on the latest date for receipt of application have a 3rd level degree qualification in sports development, leisure management, adapted physical activity, community development, health promotion or other relevant discipline, including the following.

5. PERSONAL SPECIFICATION

The successful candidate will be expected to have the qualifications, experiences, skills, etc. as set out below and to demonstrate that they have them in the application process and at interview.

	Essential	Desirable
Qualifications	<ul style="list-style-type: none">• Degree in Sports Development, Leisure Management, Health Fitness & Leisure Studies, Adapted Physical Activity, Community Development, Health Promotion or other relevant discipline or equivalent qualification	<ul style="list-style-type: none">• Disability sport qualification
<i>Experience</i>	<ul style="list-style-type: none">• Project Management.• Working on disability issues.• Working in the disability sector and or sports development / Community development.	<ul style="list-style-type: none">• Working in sports administration.• Running and / or organising training events.• Programme monitoring and evaluation• Working in a project team.
<i>Skills and Competencies</i>	<ul style="list-style-type: none">• An understanding of the barriers and motivational issues affecting participation in sport and physical activity of people with disabilities.• An awareness and understanding of different models of disability	<ul style="list-style-type: none">• Ability to monitor and evaluate work.• Research methods

	<ul style="list-style-type: none"> • Oral and written communications including presentation skills • Ability to network effectively • Ability to produce and disseminate information efficiently and accurately. • Motivational skills • Strong IT, administrative and organisational skills. • Experience in managing budgets and preparing financial reports and funding applications. 	<ul style="list-style-type: none"> • Understanding of the public sector and local government environment • Time management skills
Attitude and Motivation	<ul style="list-style-type: none"> • Awareness of the importance and value of participation of people with disabilities in sport/physical activity. • Self-motivated approach to work • Commitment to on-going training & development 	<ul style="list-style-type: none"> • An awareness of the role and importance of co-ordinated and integrated inter-agency responses to local social and community development needs.
Other Requirements	<ul style="list-style-type: none"> • Full clean driving licence • Access to own transport • Ability and commitment to work unsociable hours. 	

The Cork Local Sports Partnership CLG will manage the Part-time Sports Inclusion Disability Officer with the officer having the advantage of benefiting from an established sports development network and administration structure.

Cork Sports Partnership CLG is an equal opportunities employer.